

Staff and volunteer supervision record

Name:

Job title

	Date of meeting	
Review of work carried or	ut since last supervision session	
Update on issues and pla	ans	
Feedback on any training	g undertaken since the last session	n
Further training		
3		

Patriotet and Landau and the	
Priorities and action points	
Comments	
Date of post mosting	
Date of next meeting	
Signed (Line Manager)	Date:
Signed (Staff Member)	Date: